

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

May 27, 2015

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Rinard at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: Jim Braugher, Jennifer Hanneman, Amy Rinard, Jim Schroeder and Steve Nass.

Others Present: Ben Wehmeier, County Administrator; Tammie Jaeger, Administrative Secretary; Connie Freeberg – Paralegal II; Barb Frank, County Clerk; Brian Lamers, Finance Director; J. Blair Ward, Corporation Counsel; Terri Palm-Kostroski, HR Director; Supervisor Walt Christensen and Yelena Zarwell, Assistant Corporation Counsel.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the open meeting law.

4. Review of Agenda

No Changes.

5. Public Comment

None

6. Approval of April 29, 2015 Administration & Rules Committee meeting minutes

Motion made by Hanneman; Second by Braugher to approve the April 29, 2015 Administration & Rules Committee meeting minutes as presented. (Ayes-All) Motion carried.

7. Approval of the April 21 and May 12, 2015 County Board minutes

Motion made by Braugher; Second by Hanneman to approve the April 21 and May 12, 2015 County Board minutes as corrected. (Ayes-All) Motion carried.

8. Communications

- May 12, 2015 County Board minute corrections
- County Administrator's Monthly Report
- Draft Resolution "Oppose Continuation of Zero Levy Cap Imposed on Wisconsin Counties"
- Draft Ordinance "Amend Access to Public Records and Document Receipt Time Ordinance to reflect electronic media"
- Draft Resolution "Supporting Adequate Funding for Rail Preservation"
- Ward introduced Yelena Zarwell, Assistant Corporation Counsel

9. Update – Task Force on County Government Organization and Operations

Hanneman explained that the Task Force has been collecting information and are now are developing a timeline and an action plan. No action taken.

10. Discussion and possible action on amending Access to Public Records Ordinance to address electronic media.

A draft of the Ordinance was provided for the committee to review. The committee will look over the ordinance and discuss this at the next meeting. No action taken.

11. Discussion and possible action on revised board rules related to per diem payments & procedures

The Chair would like to send a letter clarifying the board rules. The committee supports this. No action taken.

12. Discussion and possible action on reconfiguring April meetings for the County Board to accommodate members who serve on other boards.

This item will be discussed at the next meeting. No action taken.

13. Update on the State Budget

Wehmeier reviewed State budget updates which were included in the Administrator's Monthly Report. No action taken.

14. Discussion and possible action on draft resolutions for Jefferson County

- a. Resolution "Opposing elimination of personal property taxes"

The committee will take no action at this time.

- b. Resolution "Oppose Continuation of Zero Levy Cap Imposed on Wisconsin Counties"

A draft of the resolution was provided for the committee to review.

Motion by Nass; Second by Schroeder to forward this resolution to the County Board for their consideration. (Ayes-4, Braugher Opposed) Motion Carried.

- c. Resolution "Supporting Adequate Funding for Rail Preservation"

A draft of the resolution was provided for the committee to review.

Motion by Nass; Second by Schroeder to forward this resolution to the County Board for their consideration. (Ayes-All) Motion Carried.

15. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- a. Outagamie County Resolution "Urge the State Legislature to, when redistricting, wait until local governments produce and provide their numbers, wards and district information to the state"

The committee reviewed this resolution. No action taken.

- b. Outagamie County Resolution "Support proposed legislation which will allow counties and municipalities to certify the Department of Revenue for collection of debts owed to a contracted, private ambulance service operating on behalf of or in service to a county or municipality"

The committee reviewed this resolution. No action taken.

- c. Outagamie County Resolution "Urge the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for public's health"

The committee reviewed this resolution. This will be referred to the Board of Health for their recommendation. No action taken.

- d. Outagamie County Resolution "Urge the Joint Finance Committee to remove all budget provisions that change the BadgerCare Plus for Childless Adults Medicaid Program and allow this important safety net health insurance program to operate as it currently does for individuals and family members below 100% of federal poverty limits"

The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.

- e. Outagamie County Resolution "State of Wisconsin should maintain the existing mental health programs funded in the same manner that they have been funded in calendar year 2015 and that no changes to these funding streams occur in the 2015-2017 State Budget"

The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.

- f. Outagamie County Resolution "Provisions brought forth to create a new Children's Community Option Program and eliminate Family Support be eliminated from the 2015-2017 Biennial Budget Bill"

The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.

- g. Outagamie County Resolution “Keep Senior Care as it is currently structured”
No action taken.
- h. Outagamie County Resolution “Oppose any attempt by the State Legislature to eliminate computer aid payments and the personal property tax”
The committee reviewed the resolution. No action taken.
- i. Outagamie County Resolution “State of Wisconsin needs to allocate adequate Affordable Care Act funding to the Balance of State Income Maintenance agencies”
The committee reviewed this resolution. This will be referred to the Human Services Board for their recommendation. No action taken.
- j. Lincoln County Resolution “Urges the Wisconsin Legislature to authorize Medicaid rate increases of 5% to Wisconsin Nursing Homes as part of the Senate/Assembly Bill 21, 2015-2017 State Biennial Budget Bill”
The committee reviewed this resolution. No action taken.

16. Review Financial Reports

- a. County Administrator
- b. Clerk of Courts
- c. Corporation Counsel
- d. County Board
- e. Register of Deeds

Financial reports were provided for the committee to review. No action taken.

17. County Administrator’s monthly report

A copy of the monthly report was provided for the committee to review. Wehmeier addressed questions from the committee. No action taken.

18. Set next meeting date

The next meeting is scheduled for Wednesday, June 24th at 8:30 a.m.

19. Discussion and possible action on evaluation process for the County Administrator

Schroeder discussed his thoughts on the evaluation process. Schroeder and Rinard will take the lead on this. No action taken.

20. Tentative Future Agenda Items and Meeting Dates

- Approval of May 27, 2015 Administration & Rules Committee meeting minutes
- Approval of June 9, 2015 County Board meeting minutes
- Update on State Budget
- Discussion and possible action on amending Access to Public Records Ordinance to address electronic media.
- Discussion and possible action on reconfiguring April meetings for the County Board to accommodate members who serve on other boards.
- Task Force Assignments
- Closed Session – County Administrator’s Evaluation

21. Adjourn

Motion made by Nass; Second by Hanneman to adjourn at 9:41 a.m. (Ayes-All) Motion Carried.